

HINDS COUNTY ELECTION COMMISSION

701 Commerce Street
Jackson, Mississippi 39201

Tel. (601) 968-6555

Fax (601) 948-2681

HINDS COUNTY ELECTION COMMISSION Request for Public Records

To request information pursuant to the Mississippi Public Records Act (Miss. Code Ann. § 25-61-1), please fill out the form below and submit it to the Hinds County Election Commission, 701 Commerce Street, Jackson, Mississippi 39201. Request may be mailed, hand delivered, transmitted via facsimile (601) 948-2681. All requests will be answered within the statutory guidelines of the Mississippi Public Records Act and Administrative Procedures of the Hinds County Election Commission.

I. INFORMATION ON INDIVIDUAL MAKING THE REQUEST

1. _____
(NAME/NAME OF ORGANIZATION)
2. _____
(PERSONAL/BUSINESS ADDRESS)
3. _____
(CITY) (STATE) (ZIP CODE)
4. _____
(PERSONAL/BUSINESS TELEPHONE NUMBER)
5. _____
(PERSONAL/BUSINESS EMAIL ADDRESS)
6. Are you a member of the media? Yes No

II. DESCRIPTION OF REQUEST

Please describe the public record you wish disclosed, if clarification of the request is needed, the requestor will be contacted at the contact information listed above. If necessary, attach an additional page(s) description.

III. ACKNOWLEDGEMENT OF COST

I understand a fee may be charged to cover the direct costs of search, review, and reproduction, as prescribed in the office of the Hinds County Election Commission. I understand such costs may be paid prior to the production of the public record. I understand the costs for searching, reviewing and reproducing the records may exceed initial estimates and I agree to pay additional costs if they exceed the original estimate. Should the request require extensive research or copies, the requestor agrees to allow additional time for processing the requested documentation to be mutually agreed upon by the parties. IMPORTANT: THEFT OR ALTERATION OF COUNTY RECORDS ARE CRIME PUNISHABLE BY LAW. (MISS. CODE ANN. § 25-59-23 (1972)).

(DATE OF REQUEST)

(SIGNATURE)

DISTRICT 1

Kidada Brown
Office: 601-968-6685

DISTRICT 2

Toni Johnson
Office: 601-968-6557

DISTRICT 3

Jermal Clark
Office: 601-968-6682

DISTRICT 4

Yvonne Robinson Horton
Office: 601-968-6556

DISTRICT 5

Shirley Varnado
Office: 601-968-6684