

HINDS COUNTY BOARD OF SUPERVISORS  
BIDS WANTED ON TERM BID CONTRACT FOR MISCELLANEOUS PARTS, TIRES, BATTERIES, AND OIL  
FOR HINDS COUNTY CENTRAL REPAIR FACILITY BIDS WANTED ON TERM BID CONTRACT

STATE OF MISSISSIPPI  
COUNTY OF HINDS

Bids will be received by Hinds County Board of Supervisors on the TERM BID CONTRACT BID #A09182013 FOR, MISCELLANEOUS PARTS, TIRES, BATTERIES, AND OIL FOR HINDS COUNTY CENTRAL REPAIR FACILITY FOR THE PERIOD OF OCTOBER 1, 2013 THRU SEPTEMBER 30, 2014, by Sealed Bidding Process on Wednesday, September 11, 2013 at 10:00 PM CDT in accordance with the specifications and procedures available with the Hinds County Chancery Clerks Office of Eddie Jean Carr, Chancery Clerk, 316 South President Street, Jackson, MS 39201.

Specifications and procedures are available at the office of Eddie Jean Carr, Hinds County Chancery Clerk, Second Floor, 316 South President Street, Jackson, MS 39201.

Sealed Specification Responses must be submitted in duplicate and will be due at the office of Eddie Jean Carr, Hinds County Chancery Clerk, Second Floor, 316 South President Street, Jackson, MS 39205 no later than Wednesday, September 11, 2013 before 10:00 AM CDT. Any responses with pricing or received after the specified time will be rejected and not permitted to bid on the project.

Specifications shall be enclosed in an envelope clearly labeled with BID: HINDS COUNTY CENTRAL REPAIR FACILITY, your Company Name, address and the date completed. All Specification Proposal Sheets must be attached to this proposal. Specification submittals must indicate any exceptions to the specifications, as well as any option packages or prepayment discounts.

Following the acceptance of this proposal for services/commodities, the successful candidate shall, within forty-five (45) days of such acceptance, substantiate compliance with these provisions by submitting a second written statement delineating the specific method(s) of compliance, including identities and areas of participation of minority participants.

The Hinds County Board of Supervisors shall have the authority and discretion to determine whether a proposal is responsive to this statement of intent.

BID CONFORMATION

Any Bid and Specification Response package, which fails to conform to the essential requirements of the specifications, shall be rejected. In discretionary cases, the Hinds County Board of Supervisors shall be the determining factor in whether specifications are met. Bid and Specification Response Packages must be answered completely for exact quantities as per the specifications or they will automatically be rejected. An individual duly authorized to bind the bidder must sign each Specification Response package. Prices must include all material, labor, applicable permits and all shipping and freight costs. Bids must meet or exceed all plans and specifications.

Do not submit any prices with your Specification Response Package for projects or items not included in the specifications. It is the intention of the County to award this bid to the overall lowest and best bidder meeting specifications.

Sales Taxes and federal excise tax are not to be included in the bid price.

The Hinds County Board of Supervisors reserves the right to reject any and all bids. The Hinds County Board of Supervisors will select the overall lowest and best bid; and reserves the right to accept bids based on the total evaluated bid. The Contract will be awarded to the responsible bidder submitting the lowest and the best-evaluated bid complying with the specifications.

Eddie Jean Carr, Chancery Clerk

Publication Date(s):     Thursday, August 22, 2013  
  Thursday, August 29, 2013

Send bill to Hinds County Board of Supervisors  
Eddie Jean Carr Chancery Clerk

**BID CONDITIONS & SPECIFICATIONS FOR TERM BID CONTRACT BID #A09182013 ON  
MISCELLANEOUS PARTS, TIRES, BATTERIES, OIL SUPPLIES, (BULK & DRUM) FOR CENTRAL  
REPAIR OF HINDS COUNTY MISSISSIPPI  
October 1, 2013-September 30, 2014**

Hinds County Central Repair Facility  
1140 Central Drive  
Raymond, MS 39154

1. This is a Sealed Bid Event. Hinds County Board of Supervisors, Jackson, Mississippi will be accepting bids on the term bid contract for MISCELLANEOUS PARTS, TIRES, BATTERIES, OIL SUPPLIES (BULK & DRUM) for the period beginning October 1, 2013 thru September 30, 2014.
2. An initial bid is due on Wednesday, September 11, 2013, before 10:00 AM CDT.
3. Specifications and procedures are available at the office of Eddie Jean Carr, Hinds County Chancery Clerk, Second Floor, 316 South President Street, Jackson, MS 39201.
4. All Bid documents and Specifications shall be enclosed in an envelope clearly labeled with your Company Name, Hinds County MISCELLANEOUS PARTS, TIRES, BATTERIES, OIL SUPPLIES (BULK & DRUM) Term Bid Contract as indicated in item # 9 below. All Specification Proposal Sheets must be attached and included in the Specification Response Package. Specification submittals must indicate all exceptions to the specifications, as well as any option packages or prepayment discounts. Any responses received after the time specified will be rejected and not permitted to bid on the project.
5. Sealed Specification Responses must be submitted in duplicate and will be due at the office of Eddie Jean Carr, Hinds County Chancery Clerk, Second Floor, 316 South President Street, Jackson, MS 39201 no later than Wednesday, September 11, 2013, and no later than 9:59 AM CDT. Any responses received after the time specified will be rejected and not permitted to bid on this Contract. **DO NOT SUBMIT BID PRICING WITH YOUR SPECIFICATIONS PACKAGE.**
6. Specification Responses shall be submitted in duplicate and the envelope must be marked as follows:

**BID: HINDS COUNTY TIRES, PARTS, BATTERIES, BULK OIL TERM BID, BID**

FIRM NAME: \_\_\_\_\_ NAME: \_\_\_\_\_

Street Address \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Date: \_\_\_\_\_

**7. ADDENDA AND INTERPRETATIONS:**

- a. Should a bidder find any discrepancies in, or omissions in the Specifications or should be in doubt as to their written meaning, they should at once notify the Hinds County Central Repair Department, who will send a written instruction of interpretation to known holders of the documents. The Hinds County Board of Supervisors will not be responsible for any oral instructions.

b. Addenda to Specifications may be issued before or during the time of bidding shall be included in the Bid and will become a part of the awarded Contract.

8. **Laws and Regulations:** The bidder's attention is directed to the fact that all applicable State laws, Municipal ordinances, and the rules and regulations of all authorities having jurisdiction over the project shall apply to the Contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full. If the agency is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events"), which closure prevents the Electronic opening of bids at the advertised date and time, all bids received shall be publicly opened and taken on line on the next business day that the agency shall be open and at the previously advertised time. The new date and time of the bid opening, as determined in accordance with this paragraph, shall not be advertised, and all Vendors/Contractors, upon submission of a bid proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Bids shall be received by the agency until the new date and time of the bid opening as set forth herein. The agency shall not be held responsible for the receipt of any bids for which the delivery was attempted and failed due to the closure of the agency as a result of a Force Majeure Event. Each Vendor/Contractor shall be required to ensure the delivery and receipt of its bid by the agency prior to the new date and time of the bid opening.

9. **MINORITY PARTICIPATION:** IT IS THE INTENT OF HINDS COUNTY, MISSISSIPPI, in the interest of providing equal opportunity and participation to all segments of the community, to achieve a goal of minority participation in all activities and projects constructed or sponsored by Hinds County. In furtherance of this, twenty percent (20%) minority/minority business participation is required in connection with all services/commodities provided in connection with this activity/project. It is the intent of Hinds County that this participation be construed to mean that at least twenty percent (20%) of the services and or commodities provided in this project shall be provided by a minority business and that said minority business shall receive at least twenty percent of the compensation paid by Hinds County for the services/commodities rendered in connection with this activity/project.

Pursuant to State law, "minority business" is defined as a business, which is owned by a person who is a citizen or lawful permanent resident of the United States and who is:

- (i) African American: having origins in any of the black racial groups of Africa.
- (ii) Hispanic: of Mexican, Puerto Rican, Central or South American, or other Spanish or Portuguese culture or origin, regardless of race.
- (iii) Asian American: having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands.
- (iv) American Indian or Alaskan Native: having origins in any of the original people of North America.

All persons/entities wishing to provide services/commodities to Hinds County shall submit a specific hand written statement describing their status and the manner in which they propose to comply with this provision with their Specification Response Package due on Thursday, September 12, 2013.

Failure to demonstrate compliance to the satisfaction of Hinds County shall result in a proposal being deemed nonresponsive to the specifications required by Hinds County for the fulfillment of this activity/project.

Following the acceptance of a proposal for services/commodities, the successful candidate shall, within fifteen (15) days of such acceptance, substantiate compliance with these provisions by submitting a second written statement delineating the specific method(s) of compliance, including identities and areas of participation of minority participants.

The Hinds County Board of Supervisors shall have the authority and discretion to determine whether a proposal is responsive to this statement of intent.

13. **BID CONFORMATION:** Any Bid and Specification Response package, which fails to conform to the essential requirements of the specifications, shall be rejected. In discretionary cases, the Hinds County Board of Supervisors shall be the determining factor in whether specifications are met. Bids must be for estimated quantities and specifications or they will automatically be rejected. Each Specification Response package must be signed by an individual duly authorized to bind the bidder. Bid and Specification Response packages must include all material and labor, freight and applicable permits required to complete the Term Contract in its entirety. Bid prices must include all shipping and freight costs. Bids must meet or exceed all specifications.

Do not submit any prices with your Specification Response Package for items not included in the specifications. It is the intention of the County to award this bid to the overall lowest and best bidder meeting specifications.

Hinds County is tax exempt and no taxes are to be included in the pricing numbers. Sales Tax and Federal Excise Tax are not to be included in the bid price.

The Hinds County Board of Supervisors reserves the right to reject all bids.

12. **BID PRICES:** The Hinds County Board of Supervisors, reserves the right to accept or reject any part or all of any bid submitted and waive any informalities therein, and to select the pricing system that is best suited for the County. All prices bid will be guaranteed delivered prices for the term of the contract.

13. **SPECIFICATION RESPONSES:** All suppliers must submit specification responses along with any exceptions or replacement/alternate items to the buyer's specifications, in writing no later than Thursday, September 12, 2013, 5:00 PM CDT. The following enclosed, Hinds County Board of Supervisors documents shall be considered as a part of these specifications: All forms, including Specification Responses, exceptions shall be properly and completely executed and returned to the office of Eddie Jean Carr, Hinds County Chancery Clerk, Second Floor, Chancery Court Building, 316 South President Street, Jackson MS, 39205. Specification Responses shall be submitted in by:

Firm Name: \_\_\_\_\_

Bidder: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Name of person submitting Specification Response (Print or type):

\_\_\_\_\_  
Signature of person submitting Specification Response:

\_\_\_\_\_  
Date: September \_\_\_\_\_, 2013

13. **DELIVERY LOCATION:** It is understood that the Supplier agrees to deliver all items on which bids are accepted to the following location through the term on the contract starting October 1, 2013 to September 30, 2014.

Hinds County Central Repair Facility  
1140 Central Drive  
Raymond, MS 39154

14. **ORDER FREQUENCY AND DELIVERY TIMES:** Each of the specifications has an estimated usage of each item. It is the responsibility of the awarded supplier to meet all delivery requirements requested by the Buyer. Failure to meet specified or requested delivery times requested by the buyer shall be grounds to terminate the contract with the Supplier at any time.

**15. SUPPLIER RESPONSIBILITY:** It is understood that items will be disqualified that do not meet the specification or the accepted equal. If a product is purchased and it is later determined that the product fails to comply with these specifications and conditions, the item will be rejected and returned to the supplier at the supplier's expense. It is understood that in case of default by the supplier, the Hinds County Board of Supervisors may procure the articles or services from other sources and may deduct from any unpaid balance due the Supplier for the amount of the excess cost paid, and the price paid shall be considered the prevailing market price at the time such purchase is made. Continuous instances of default may result in cancellation of the contract.

**AFFIDAVIT**

**(TO BE EXECUTED IN DUPLICATE)**

STATE OF MISSISSIPPI  
COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_  
(Name of person signing affidavit)

Individually, and in my capacity as \_\_\_\_\_  
(Title)

Of \_\_\_\_\_ being duly sworn, on oath do depose and say as follows:  
(Name of firm, partnership or corp.)

- (a) That \_\_\_\_\_, Bidder on Bid #A09182013 Hinds County MISCELLANEOUS PARTS, TIRES, BATTERIES, OIL SUPPLIES (BULK & DRUM) Term Bid Contract has not either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this contract; nor have any of its officers, partners, employees or principal owners.
  
- (b) Further, that neither said legal entity nor any of its directors, officers, partners, principal owners or managerial employees are currently debarred from bidding on public contracts by the State of Mississippi or any of its agencies; or by one or more of the other states or any of their agencies; or by any Federal agency.

*Signature* \_\_\_\_\_

Title \_\_\_\_\_

(SEAL)

Sworn before me this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Notary Public

My commission expires \_\_\_\_\_

**NOTE: FAILURE TO PROPERLY SIGN AND NOTARIZE THIS AFFIDAVIT WILL DISQUALIFY THE BID.**

**AFFIDAVIT**

16. All Suppliers are to submit with this Bid and Specification Response due on Wednesday, September 11, 2013 before 10:00 AM CDT, a brochure including the Name of Manufacturer, Model # or Part # if applicable, all specifications, technical information, warranty of each item or alternate item they intend to bid in this project along with their response.
17. Hinds County Vendor Application: All vendors that are not registered with Hinds County as an approved Vendor must complete the Vendor Application located in the bid package, with your specification responses due on Wednesday, September 11, 2013 before 10:00 AM CDT.
18. CONTACT INFORMATION: Suppliers having any questions in regards to the specifications, delivery requirements or any item of this project, please contact the following.

Mr. Willie E. Robinson  
Director Hinds County Central Repair Facility  
1140 Central Drive  
Raymond, MS 39154  
Ph: 601-857-5542  
E-mail: [jhenderson@co.hinds.ms.us](mailto:jhenderson@co.hinds.ms.us)

Mr. Andrew Butts  
Parts Manager Hinds County Central Repair  
1140 Central Drive  
Raymond, MS 39154  
Ph: 601-857-8076  
E-mail: [abutts@co.hinds.ms.us](mailto:abutts@co.hinds.ms.us)

19. These Specifications are not intended to exclude any manufacturer; any references to manufacturer's make or series of equipment are intended only to establish acceptable standards and are not intended to limit the bidding.

## TIRE CONTRACT

22. TIRE CONTRACT: The Tire Contract will be awarded on the lowest and best-valued price submitted by the Suppliers; the award will be made to the primary and two (2) Alternate Suppliers. The term of the Contract will be from October 1, 2013 thru September 30, 2014. Suppliers must include in the Specification Response lead-time on orders, delivery time for all tires. If Supplier is going to supply an alternate (two types of Tire), they must submit them in writing with Specification Responses, along with all the requirements as stated in items listed below in pages 6 & 7.
23. All Suppliers must conform to the Federal Safety Requirements in addition to DOT grades as listed below. Usage amounts are estimated on the previous year usage and estimated for the term of the contract for the period from October 1, 2013 and ending September 30, 2014. If amount exceeds the estimated usage, the same price will apply through the term of contract.
24. All tires must exceed or match specifications listed below and must be comparable with Firestone or Goodyear equivalent tires. All suppliers will be required to submit with the Specification Responses the following: Type of Tire (Tube or Tubeless), Tread Type, Width, Aspect Ratio, Speed Rating Type, Wheel Diameter, Manufacture Name, and Specification Sheet. All tires must have an estimated delivery time from date of order. In addition, each Supplier must indicate lead-time for each product and will be considered with other considerations of the bid.
25. All Tires are to be delivered to Hinds County Central Repair Facility located at 1140 Central Drive, Raymond, Mississippi 39154. Freight will be F.O.B. Destination. All freight charges are included in the bid price. All prices bid will be guaranteed delivered prices except Sales and Federal Excise Taxes.
26. All Tires have an estimated usage based on previous years usage and shall be priced individually based on the usage numbers indicated below. This usage amounts is not a guaranteed number and should not be considered high or low with the estimated usage numbers that have been furnished. In the event the usage may increase or decrease the final bid price established from the awarded bid price will remain throughout the term of this contract.

<b>TIRES CENTRAL REPAIR FACILITY HINDS COUNTY</b>
<b>Group A</b>
<b>All items that are asking for items to be submitted must be complete and returned with Bid Specification Responses</b>

Tire Size	Type Description	Ply	Load Rating	Tube or Tubeless	Tread Type	MS State Contract Pricing	Estimated Usage
14.00 x 24 OTR	Motor Grader Tires	12	13900	Tubeless	G2	\$642.60	17 EA
10.00 X 16	3 RIB TRACTOR TIRE	8		Tubeless		\$314.18	24 EA
11:00 X R24.5	TRUCK TIRE- SP 1060	16	3000/6610	Tubeless	REG	\$601.34	80 EA
11:00 X R22.5	TRUCK TIRE- SP 1060	16	3000/6610	Tubeless	REG	\$438.99	20 EA
P255-70R 22.5	TRUCK TIRE SP 1050	16	5510/5070	Tubeless	REG	\$303.15	10 EA

<b>Group B</b>
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Tire Size	Type Description	PLY	TEMPERATURE RATING	TRACTION RATING	TREAD RATING	SPEED RATING	ESTIMATED USAGE 100 EA	MS STATE CONTRACT PRICING
P235-55R17	High Performance All Season Radial Pursuit	4	A	A	260	98 W	100 EA	\$103.32
P225-60R18	High Performance All Season Radial Pursuit	4	A	A	260	V	80 EA	\$109.09
P235-70R17	Submit	4	Submit	Submit	Submit	Submit	40 EA	\$102.65
P255-70R18	Submit	4	Submit	Submit	Submit	Submit	40 EA	\$189.57



P255-70R16		Submit, Equal to Hankook	4	Submit	Submit	Submit	Submit	20 EA	\$111.87
P225-60R16		High Performance All Season Radial	4	A	A	260	97V	140 EA	\$90.50
P255-70R18		All Season Radial	4	E	Tubeless	260	S	32 EA	\$181.55
Tires Continued									
P265-60R17		All Season Radial	4	E	Tubeless	260	S	24 EA	\$112.65
P265-70R17		All Season Radial	4	E	Tubeless	260	S	40 EA	\$110.61
P265-70R18		All Season Radial	4	E	Tubeless	260	S	12 EA	\$189.10
P235-75R16 XL		109S	4	B	A	480	S	36 EA	\$134.54
P215-60R16		94S	4	B	A	260	S	20 EA	\$77.56
P245-75R16		All Season Radial	4	E	Tubeless	N/A	N/A	28 EA	\$148.46
P225-70R19.5LT		LT Same as Firestone 560	12	E	Tubeless	N/A	N/A	20 EA	\$356.41
LT265-70R17 121/118R		121/118R	10	E	Tubeless	N/A	N/A	48 EA	\$225.46
LT235-85R16		Light Truck	10	E	Tubeless	N/A	N/A	36 EA	\$195.18
LT265-75R16 123/120R		123/120R	10	E	Tubeless	N/A	N/A	40 EA	\$200.42
LT215-85R16 115/2R		115/112R	10	E	Tubeless	N/A	N/A	20 EA	\$180.46
LT225-75R16		Submit	10	Submit	Tubeless	N/A	N/A	20 EA	\$180.54
LT 245-75R16 120/116R		120/116R	10	E	Tubeless	N/A	N/A	60 EA	\$186.54

ST205-75R15		Trailer Tire	8	E	Tubeless	N/A	N/A	28 EA	\$114.21
ST225-75R15		Trailer Tire	10	E	Tubeless	N/A	N/A	28 EA	\$128.33

**End of Tires**

## BATTERY CONTRACT

25. **BATTERY CONTRACT:** The Battery Contract will be awarded on the lowest and best-valued price submitted by the Suppliers and One (1) Alternate Supplier. The term of the Contract will be from October 1, 2013 thru September 30, 2014. Suppliers must include in the Specification Response lead-time on orders, delivery time for all Batteries. If Supplier is going to supply an alternate to any batteries listed below they must submit it in writing with Specification Responses, along with all the requirements as stated in items listed below.
26. All Batteries must conform to the Federal Safety Requirements and Battery Group Size as listed below. Usage amounts are estimated on the previous year usage and estimated for the term of the contract for the period from October 1, 2013 and ending September 30, 2014. If amount exceeds the estimated usage, the same price will apply through the term of contract.
27. All Batteries must exceed or match specifications listed below and must excide or comparable with Interstate, Patriot, Exide, or other USA manufactured batteries. All suppliers will be required to submit with the Specification Responses the following: Type of Battery, Battery Group Size, Battery Manufacture Name, Minimum Cold Crank Amps @ thirty two (32) degrees Fahrenheit, and Specification Sheet. All Batteries must have an estimated delivery time from date of order. In addition, each Supplier must indicate lead-time for each product. Lead times will be considered with other considerations of the bid.
28. All Suppliers will be required to bid a core return/scrap for all batteries to be picked up for each individual battery at delivery of new batteries. All batteries will be delivered wet and ready for use at the time of delivery. All Batteries are to be bid with minimum (1) One Year Non-Prorated Warranty.
29. All Batteries are to be delivered to Hinds County Central Repair Facility located at 1140 Central Drive, Raymond, Mississippi 39154. Freight will be F.O.B. Destination. All freight charges are included in the bid price. All prices bid will be guaranteed delivered prices except Sales and Federal Excise Taxes.
30. All batteries are to be delivered new, not rebuilt, or reconditioned, fully charged and ready for use. All batteries must be stamped clearly with the date of manufacture. Construction to be virgin lead Oxide, Constructed of polypropylene or equal.
31. All Batteries have an estimated usage based on previous years usage and shall be priced individually based on the usage numbers indicated below. This usage numbers is not a guaranteed number. They should be considered as an estimated amount only. In the event the usage may increase or decrease the final bid price established from the awarded bid price will remain throughout the term of this contract.

## HINDS COUNTY BATTERY LISTING

Hinds County Battery Requirements & Usage				MS State Contract Price	Bid Price Per Each
Battery Type Group	Voltage	Cranking AMPS	Estimated Usage		
4DLT- BATTERY	12	1005@32°	10	\$125.44	
65/72 BATTERY	12	1035@32°	60	\$59.43	
8D BATTERY	12	1275@32°	6	\$159.95	
34/78	12	1000@32°	12	\$59.83	

34/78 BATTERY/ Top & Side Post	12	925@32°	80	\$59.83	
Group 49	12	900@32°	12	N/A	
Group 58	12	630@32°	10	\$53.78	
Group 34	12	820@32°	12	\$49.04	
Group 34R	12	820@32°	12	\$59.83	
4D BATTERY	12	950/1160@32°	10	\$127.15	
31 P BATTERY/Top Post	12	810/910@32°	40	\$69.81	
31 S BATTERY- Stud/Screw Post	12	910@32°	40	\$69.81	

END OF BATTERY CONTRACT

## BULK OIL & DRUM OIL CONTRACT

32. **OIL & DRUM OIL CONTRACT:** The Oil Contract will be awarded on the lowest and best-valued price submitted by the Suppliers. The term of the Contract will be from October 1, 2013 thru September 30, 2014. Suppliers must include in the Specification Response lead-time on orders, delivery time for all Oil to be supplied. If Supplier is going to supply an alternate to any Oil listed below they must submit it in writing with Specification Responses, along with all the requirements as stated in items listed below.
33. All Oil must conform to the Federal Safety Requirements, and meet all the requirements set by the SAE, ASTM, API, Engine Manufacturers Association (EMA) and the Chemical Manufacturers Association (CMA) and HDOCP. Usage amounts are estimated on the previous year usage and estimated for the term of the contract. If amount exceeds the estimated usage, the same price will apply through the term of contract.
34. All Oil must exceed or match specifications listed below. All suppliers will be required to submit with the Specification Responses the following: Type of Oil, Manufacture Name, and Specification Sheet. All Oil must have an estimated delivery time from date of order. In addition, each Supplier must indicate lead time for each product. Lead time and will be considered with other considerations of the bid.
35. All Oil is to be delivered to Hinds County Central Repair Facility located at 1140 Central Drive, Raymond, Mississippi 39154. Freight will be F.O.B. Destination. All freight charges are included in the bid price. BULK OIL is to be delivered in Bulk, County has 200 Gallon Bulk Tanks for filling. All prices bid will be guaranteed delivered prices except Sales and Federal Excise Taxes.
36. All Oil has an estimated usage based on previous years usage and shall be priced individually based on the usage numbers indicated below. This usage is not a guaranteed usage number and should be considered as an estimated number only. In the event the usage may increase or decrease the final bid price established from the awarded bid price will remain throughout the term of this contract.

<b>HINDS COUNTY OIL REQUIREMENTS &amp; USAGE</b>				
<b>DRUM OIL</b>				
<b>DELIVERY SIZE BULK OR DRUM</b>	<b>TYPE OF OIL</b>	<b>ESTIMATED USAGE</b>	<b>USAGE BY GALLONS</b>	<b>BID PRICE</b>
55 Gallon Drum	15W-40 Fleet Motor Oil	36 DRUMS	1980 GALLONS	
55 Gallon Drum	5W-30 Motor Oil	20 DRUMS	1100 GALLONS	
55 Gallon Drum	Tractor Hydraulic Fluid PRO 85-455	15 DRUMS	825 GALLONS	
55 Gallon Drum	Red Antifreeze 50/50	6 DRUMS	330 GALLONS	
55 Gallon Drum	Green Antifreeze 50/50	10 DRUMS	550 GALLONS	
55 Gallon Drum	Gear Oil 85W-140	2 DRUMS	110 GALLONS	
55 Gallon Drum	5W-20 Motor Oil	10 DRUMS	550 GALLONS	
55 Gallon Drum	Mercon Transmission Fluid	4 DRUMS	220 GALLONS	

**HINDS COUNTY OIL REQUIREMENTS & USAGE CONTINUED****BULK OIL**

<b>BULK OIL</b>	<b>15W-40 Fleet Motor Oil</b>	<b>3360 QUARTS</b>	<b>840 GALLONS</b>	
<b>BULK OIL</b>	<b>5W-30 Motor Oil</b>	<b>3360 QUARTS</b>	<b>840 GALLONS</b>	
<b>BULK OIL</b>	<b>Tractor Hydraulic Fluid PRO 85-455</b>	<b>1760 QUARTS</b>	<b>440 GALLONS</b>	
<b>BULK OIL</b>	<b>Green Antifreeze 50/50</b>	<b>1760 GALLONS</b>	<b>440 GALLONS</b>	
<b>BULK OIL</b>	<b>5W-20 Motor Oil</b>	<b>3360 QUARTS</b>	<b>840 GALLONS</b>	

**END OF BULK OIL & DRUM OIL CONTRACT**

## BRAKE ROTORS, BRAKE PADS, AND MISC CONTRACT

37. **BRAKE ROTORS BRAKE PAD CONTRACT:** The Brake Rotor and Brake Pad Contract will be awarded on the lowest and best-valued price submitted by the Suppliers. The term of the Contract will be from October 1, 2013 thru September 30, 2014. Suppliers must include in the Specification Response lead-time on orders, delivery time. If Supplier is going to supply an alternate to any Oil listed below they must submit it in writing with Specification Responses, along with all the requirements as stated in items listed below.
38. All Brake Rotors Pads must conform to the Federal Safety Requirements, and meet all the requirements and pads must be made of carbon metallic and withstand hottest temperatures ranging between 572 to 1472 degrees Fahrenheit or 300 to 800 degrees compared to Wagner Police Package MX-931, PD 932. Rotors must meet or exceed Wagner BD-125785 and BD-125786. Usage amounts are estimated on the previous year usage and estimated for the term of the contract. If amount exceeds the estimated usage, the same price will apply through the term of contract.
39. All suppliers will be required to submit with the Specification Responses the following: Type of Brake Pad & Brake Rotor, Manufacture Name, and Specification Sheet. All Brake Pad & Brake Rotor must have an estimated delivery time from date of order. In addition, each Supplier must indicate lead-time for each product. Lead times will be considered with other considerations of the bid.
40. All Brake Pads & Brake Rotors are to be delivered to Hinds County Central Repair Facility located at 1140 Central Drive, Raymond, Mississippi 39154. Freight will be F.O.B. Destination. All freight charges are included in the bid price. All prices bid will be guaranteed delivered prices except Sales and Federal Excise Taxes.

BRAKE ROTORS & BRAKE PADS & MISC ITEMS			
TYPE	DESCRIPTION COMPARABLE PART NUMBER #	ESTIMATED USAGE	BID PRICE
Front Rotor	Dodge Charger Police NAPA #880723	30 Each	
Rear Rotor	Dodge Charger Police NAPA #880723	20 Each	
Front Brake Pads	Dodge Charger Police Wagner SX-1058	36 Sets	
Rear Brake Pads	Dodge Charger Police Wagner SX-1057B	36 Sets	
Front Rotor	Wagner BD125785 Crown Victoria Police	40 Each	
Rear Rotor	Wagner BD125786 Crown Victoria Police	40 Each	
Front Brake Pads	Wagner ZX-931 Crown Victoria Police	25 Sets	

Rear Brake Pads	Wagner QC-1040 Crown Victoria Police	25 Sets	
Throttle Body Cleaner	Berrymans B-12 Part #012OC (Spray) 20 ounce, 12 per case	10 Cases	
Sea Foam Motor Treatment	SF-16 Sea Foam Motor Treatment (12 per case)	10 Cases	
Engine Restore	19 oz Can Each Part #00019/ bid by Case	10 Cases	
CONTINUED BRAKE ROTORS & BRAKE PADS & MISC ITEMS			
Power Steering Fluid	32 oz Same as NAPA # 9832/Bid by Case	10 Cases	
Brake Fluid	12 oz Can Wagner # FC-29001/ Bid by Case	10 Cases	
Transmission Fluid	32 oz Same as NAPA 75-207 Mercon 5 / Bid by case	24 Cases	
Transmission Fluid	32 oz Motorcraft Mercon LV / Bid by case	24 Cases	
Gear Oil	Gear Oil Synthetic 75-140 quarts/ Bid by Case	12 Cases	
Freon R-134 A	Freon 134 A 30 Pound Container	12 Containers	
PB Blaster	PB Blaster BLP16-PB 12 once (12 per case)	12 Cases	

End of Specifications



HINDS COUNTY

316 South President ·  
Suite 401 · Jackson, Ms 39205  
(601) 968-6534



PURCHASING

Chancery Court Building ·  
fax - (601) 968-6544

## Vendor Information Packet

We are pleased to acknowledge all companies interested in becoming a vendor with Hinds County. It is the intent of this office to acquaint you with the policies, procedures, and laws which govern our operation and enable us to maintain an equitable relationship with all vendors.

It is the policy and goal of the Hinds County Purchasing Department to provide all vendors a fair, competitive and transparent solicitation process, that encourages an open and fair competitive opportunity to sell equipment, machinery, supplies, commodities, materials, and services to Hinds County.

For your convenience, it is the vendor's responsibility to obtain a Purchase Order number. A Purchase Order number **is required before any purchases** can be made by Hinds County. Vendors are responsible for remitting proper invoice(s) to the Accounting Department for payment.

If you are interested in being added to Hinds County's Vendor List, please complete the attached Vendor Application, IRS W-9 form and Commodities/Services list. However, you can complete this application on-line by visiting our website at [www.co.hinds.ms.us](http://www.co.hinds.ms.us). **All applications must include a completed W-9 form for approval.** Once approved, you will be assigned a vendor's number allowing you to conduct business with Hinds County Government. Hinds County will only procure goods and services from approved vendors.

Included with this packet is Hinds County's Sales Tax Exemption Information and contact information for questions concerning purchases and payments.

Thank you for your interest in Hinds County and we look forward to future opportunities for doing business with your company.

Respectfully,

Timothy C. Lewis  
Purchase Clerk

# HINDS COUNTY

316 South President ·  
Suite 401 · Jackson, Ms 39205  
(601) 968-6534



# PURCHASING

Chancery Court Building ·  
fax - (601) 968-6544

Exemption for Sales Tax

Hinds County, Mississippi

TAX ID #: 64-6000443

Hinds County is exempt from Sales Tax by "Section 27-65-105 of the Mississippi Code of 1972, Annotated, providing exemption from sales tax for sales made directly to the United States Government, the State of Mississippi and its departments, all institutions, counties and municipalities or departments of school districts".

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## Contact Information for Hinds County

Hinds County Purchasing Department  
Chancery Court Building  
316 South President Street, Suite 401  
Jackson, Mississippi 39205

Telephone: 601-968-6535  
Facsimile: 601-968-6544

## Invoices, payments information

Hinds County Accounting Department  
Chancery Court Building 2<sup>nd</sup> Floor  
P.O. Box 686  
316 South President Street  
Jackson, Mississippi 39205-0686

Telephone: 601-968-6524  
Facsimile: 601-973-5535



<b>Official Use Only:</b>
Vendor No. _____
Date Submitted: _____

## VENDOR APPLICATION

PLEASE TYPE OR PRINT NEATLY. APPLICANT MUST COMPLETE ALL SPACES PROVIDED OR APPLICATION WILL BE RETURNED.

BUSINESS INFORMATION			
Business Name:		Type of Business:	Federal Employer ID#
Physical Address: (Include Suite/Bldg.No):		City, State	Zip Code:
Mailing Address:(only if different from street):		City, State	Zip Code:
Toll Free Number:	Office Number:	Fax Number:	
Occupational License: (if applicable) <small>(Please attach if available)</small>		Professional License:(if applicable) <small>(Please attach if available)</small>	
Organization: (Check One) <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (Incorporated under the laws of the state of _____)			
Are you a Minority Vendor? <input type="checkbox"/> Yes or <input type="checkbox"/> No			
PERSON TO CONTACT FOR BIDS OR QUOTES			
Contact Name:		Contact Email Address: *for Bid Information	
Contact Street Address:		City, State	Zip Code
Mailing Address for Payments (Checks)		City, State	Zip Code
Contact Toll Free Number:	Office Number:	Fax Number:	Cell Number: (Optional)
CERTIFICATION			
<p>I certify that I am the owner or an authorized officer or agent for the above company and that the information supplied herein, including all pages attached, is correct and that neither the applicant nor any person or concern in any connection with the applicant as a principal officer, so far as is known, is now debarred or otherwise declared ineligible by the Hinds County Board of Supervisors from bidding for materials, supplies, equipments or services to the Hinds County Board of Supervisors or any agency thereof.</p> <p><b>Note: All applications are subject to review and investigation prior to validation for placement on approved County Vendor List.</b></p> <p>***Signature of Owner, Officer or Authorized Agent:***</p>			
Print Name Here:		Title:	Date:

Date: June/2012

<p><b>ANY QUESTIONS CONTACT:</b>  <b>Latasha Martin-House</b>          (601) 968-1906          (601) 968-6544 • FAX          Latashamartin@co.hinds.ms.us</p>
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## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶	
	<input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number									

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Employer identification number									

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

**LOCAL BUSINESS DIRECTORY**  
**LIST OF COMMODITIES/SERVICES**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> A/C Repairs                  | <input type="checkbox"/> Financial Services           | <input type="checkbox"/> Playground Equipment      |
| <input type="checkbox"/> Air Compressor Repairs/Sales | <input type="checkbox"/> Fire Equipment Sales         | <input type="checkbox"/> Plant/Nursery Sales       |
| <input type="checkbox"/> Alarm Services               | <input type="checkbox"/> Fire Equipment Testing       | <input type="checkbox"/> Plumbing Services         |
| <input type="checkbox"/> Appliance Sales              | <input type="checkbox"/> Fire Sprinklers Services     | <input type="checkbox"/> Postage Machines          |
| <input type="checkbox"/> Architect Services           | <input type="checkbox"/> Flooring Services            | <input type="checkbox"/> Printing Services         |
| <input type="checkbox"/> Asbestos Abatement           | <input type="checkbox"/> Food Services                | <input type="checkbox"/> Promotional Supplies      |
| <input type="checkbox"/> Asphalt Repairs              | <input type="checkbox"/> Fuel, Oil & Lubricants       | <input type="checkbox"/> Radio Communication       |
| <input type="checkbox"/> Auctioneering Services       | <input type="checkbox"/> Furniture Repairs            | <input type="checkbox"/> Radio & TV Advertisement  |
| <input type="checkbox"/> Auto Part Sales              | <input type="checkbox"/> Furniture Sales              | <input type="checkbox"/> Recycling Equipment       |
| <input type="checkbox"/> Awards & Trophies            | <input type="checkbox"/> Garage Door Repairs          | <input type="checkbox"/> Road Construction         |
| <input type="checkbox"/> Background Checks            | <input type="checkbox"/> Garage Door Repairs          | <input type="checkbox"/> Rock-Sand-Granite         |
| <input type="checkbox"/> Battery Sales & Disposal     | <input type="checkbox"/> Glass & Mirror Sales         | <input type="checkbox"/> Roofing Services          |
| <input type="checkbox"/> Blue Prints                  | <input type="checkbox"/> Grading of Roads             | <input type="checkbox"/> Septic Services           |
| <input type="checkbox"/> Book Sales                   | <input type="checkbox"/> Hydraulic Repairs            | <input type="checkbox"/> Shipping Services         |
| <input type="checkbox"/> Bottled Water Sales          | <input type="checkbox"/> Ice Sales                    | <input type="checkbox"/> Shoes & Boot Sales        |
| <input type="checkbox"/> Brick Supplies               | <input type="checkbox"/> Industrial Supplies          | <input type="checkbox"/> Signage                   |
| <input type="checkbox"/> Building Construction        | <input type="checkbox"/> Insurance Services           | <input type="checkbox"/> Sod-Fertilizer-Seeds      |
| <input type="checkbox"/> Building Supplies            | <input type="checkbox"/> Internet & Cable Services    | <input type="checkbox"/> Sports Equipment          |
| <input type="checkbox"/> Carpet Cleaning              | <input type="checkbox"/> Junk & Litter Removal        | <input type="checkbox"/> Street Sweeping           |
| <input type="checkbox"/> Chemical Sales               | <input type="checkbox"/> Land Clearing                | <input type="checkbox"/> Surveying Services        |
| <input type="checkbox"/> Cell Phones                  | <input type="checkbox"/> Large Equipment Repairs      | <input type="checkbox"/> Temporary Labor           |
| <input type="checkbox"/> Cleaning Services            | <input type="checkbox"/> Landscaping Services         | <input type="checkbox"/> Tire Sales & Disposal     |
| <input type="checkbox"/> Computer Hardware & Software | <input type="checkbox"/> Lawn Equipment Repairs       | <input type="checkbox"/> Title Company             |
| <input type="checkbox"/> Concrete Services            | <input type="checkbox"/> Lawn Maintenance             | <input type="checkbox"/> Tool Sales & Repairs      |
| <input type="checkbox"/> Consulting Services          | <input type="checkbox"/> Lighting Supplies            | <input type="checkbox"/> Towing Services           |
| <input type="checkbox"/> Copier Repairs & Sales       | <input type="checkbox"/> Locksmith Services           | <input type="checkbox"/> Traffic Control Supplies  |
| <input type="checkbox"/> Debt Collection Services     | <input type="checkbox"/> Lumber Sales                 | <input type="checkbox"/> Traffic Striping Services |
| <input type="checkbox"/> Document Shredding           | <input type="checkbox"/> Machine & Equipment Rental   | <input type="checkbox"/> Trailer Sales             |
| <input type="checkbox"/> Drug Rehab Services          | <input type="checkbox"/> Mailing Services             | <input type="checkbox"/> Tree Trimming             |
| <input type="checkbox"/> Dumpster Services            | <input type="checkbox"/> Medical Supplies             | <input type="checkbox"/> Trucking & Excavating     |
| <input type="checkbox"/> Electrical Repairs           | <input type="checkbox"/> Metal Fabrication            | <input type="checkbox"/> Uniform Sales & Service   |
| <input type="checkbox"/> Elevator Services            | <input type="checkbox"/> Moving Services              | <input type="checkbox"/> Upholstery Cleaning       |
| <input type="checkbox"/> Embroidery Services          | <input type="checkbox"/> Music Equipment Sales        | <input type="checkbox"/> Utility Services          |
| <input type="checkbox"/> Endangered Species           | <input type="checkbox"/> Office Machine Repairs       | <input type="checkbox"/> Vending Services          |
| <input type="checkbox"/> Engineering Services         | <input type="checkbox"/> Office Supplies              | <input type="checkbox"/> Video Taping Services     |
| <input type="checkbox"/> Engraving Services           | <input type="checkbox"/> Outdoor Advertising          | <input type="checkbox"/> Water Testing Services    |
| <input type="checkbox"/> Environmental Assessment     | <input type="checkbox"/> Painting Supplies & Services | <input type="checkbox"/> Welding Services          |
| <input type="checkbox"/> Fencing Services             | <input type="checkbox"/> Paper Products               | <input type="checkbox"/> Well & Pump Repairs       |
| <input type="checkbox"/> File Systems                 | <input type="checkbox"/> Paving Services              |  |
|   | <input type="checkbox"/> Pest & Termite Control       |  |

Type of Commodity or Service Company Provides: (Please see above list and mark all applicable services/commodities or fill in the other section if your service/commodity is not listed) and attach to the application upon submission.

OTHER: