

Legal Publication

HINDS COUNTY BOARD OF SUPERVISORS

**BID PROPOSALS FOR A HEALTH CARE INSURANCE PACKAGE, TO INCLUDE
COMPLETE MEDICAL PACKAGE FOR ALL HINDS COUNTY EMPLOYEES,
PRESCRIPTION PLAN, OPTICAL, AND DENTAL PLAN
FOR HINDS COUNTY MISSISSIPPI
BID #:09042013**

**STATE OF MISSISSIPPI
COUNTY OF HINDS**

Bids will be received by Hinds County Board of Supervisors Bid #09042013, for a Health Care Insurance Package for Hinds County Mississippi Employees, including options for family coverage, to include a complete Medical Package, Prescription, Optical and Dental Plan. This Bid will be an Electronic Sealed Bidding Process, on Wednesday, September 4, 2013 at 10:00 AM CDT in accordance with the specifications and procedures available with Electronic Auction Services, Inc. (EASI), or the Hinds County Chancery Clerk's Office of Eddie Jean Carr, Chancery Clerk, 316 S. President Street, Jackson, MS 39205.

Bids will be taken by an Electronic Sealed bidding process only. Electronic Auction Services Inc. (EASI) is a service provider contracted by the buyer to facilitate the bidding process online. An Electronic Bid Process will accept bids on Wednesday, September 4, 2013, 10:00 AM CDT. All qualified participating Vendors/Suppliers must register at <http://ra.eauctionservices.com> if you intend to participate in the Electronic Sealed Bidding Event.

An initial bid is due on-line on Wednesday, September 4, 2013, 10:00 AM CDT. Subsequent bids may be placed once the competitive bidding event has begun on Wednesday, September 4, 2013, 10:00 AM CDT.

Specifications and procedures are available at the offices of Eddie Jean Carr, Hinds County Chancery Clerk, and Mickie Parker, Personnel Director, Second Floor, 316 South President Street, Jackson, MS 39205, or by registering with EASI at <http://ra.eauctionservices.com> and printing a complete bid package. **ALL Vendors will be required to register online with EASI in order to download and upload required documents.**

Specification Responses must be submitted and some documents may be required to be uploaded online as required in the Notice to Bidders and Specifications at <http://ra.eauctionservices.com>. Vendors/Suppliers will also be required to submit completed Specification and Response packages to the office of Eddie Jean Carr, Hinds County Chancery Clerk, Second Floor, 316 South President Street, Jackson, MS 39205 no later than Monday, August 26, 2013 before 2:00 PM CDT. Any responses and required documents not uploaded or submitted, or not received by the specified time will be rejected by the Hinds County Board of Supervisors. **DO NOT SUBMIT BID PRICING WITH YOUR SPECIFICATIONS PACKAGE.**

Pre-bid Conference: A Pre-bid conference will be held on Monday, August 12, 2013, 10:00 AM CDT, at the Hinds County Board of Supervisors, Board Room, 316 South President Street, Jackson, MS 39205 for all Vendors/Suppliers to obtain additional information and get responses to any questions regarding the bid specifications and process. Questions regarding this project shall be submitted in writing to the Project Manager, Carmen Y. Davis, County Administrator. **Although the conference is not mandatory, we suggest all Vendors/Suppliers attend the Pre-bid Conference.**

Vendor Plan Review: Vendors will have the opportunity to review their proposed Plan Packages, Benefits, Options with Mrs. Mickie Parker, Hinds County Personnel Director, and Review Team on

Tuesday or Wednesday, August 20 or August 21, 2013. All Vendors will be required to upload their proposed plans at <http://ra.eauctionservices.com> on or before Monday, August 19, 2013. Vendors are required to schedule the proposal review times and dates with the Hinds County Personnel Director at <http://ra.eauctionservices.com>.

The Hinds County Board of Supervisors shall have the authority and discretion to determine whether a proposal is responsive to this statement of intent.

BID CONFORMATION

Any Electronic Bid and Specification Response Package submitted by any Vendors/Suppliers, which fails to conform to the essential requirements of the specifications, will be rejected. In discretionary cases, the Hinds County Board of Supervisors shall be the determining factor in whether specifications are met. Electronic Bid and Specification Response Packages must be answered completely as per the specifications or they will be rejected. Any individual duly authorized to bind the bidder must sign or acknowledge electronically, (when permitted) each Specification Response Package. Bids must meet or exceed all plans and specifications.

Do not submit any prices with your Specification Response Package for this project or items not included in the project specifications. It is the intention of the County to award this bid to the overall lowest and best bidder meeting specifications.

The Hinds County Board of Supervisors reserves the right to reject all bids. The Hinds County Board of Supervisors will select the overall lowest and best bid; and reserves the right to accept bids based on the total evaluated bid. The Contract will be awarded to the responsible bidder submitting the lowest and the best-evaluated bid complying with the specifications.

Eddie Jean Carr, Chancery Clerk

Publication Date(s): Clarion Ledger: Thursday, August 1, 2013 & Thursday, August 8, 2013

Jackson Advocate: Thursday, August 1, 2013 & Thursday, August 8, 2013