

**IN THE CIRCUIT COURT OF THE FIRST JUDICIAL DISTRICT  
OF HINDS COUNTY, MISSISSIPPI**

	<b>Plaintiff</b>
v.	<b>CIVIL ACTION No.</b> _____
	<b>Defendant</b>

**PRETRIAL ORDER**

1. Choose [ by a ✓ mark] one of the following paragraphs, as is appropriate to the action:

*If a pre-trial conference was held*

A pretrial conference was held as follows:

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Hinds County Courthouse at:

\_\_\_\_\_, Mississippi,

Before the following judicial officer:

\_\_\_\_\_.

The final pretrial conference having been dispensed with by the judicial officer, the parties have conferred and agree upon the following terms of this pretrial order:

2. Counsel for all parties are listed here:

**a. For the Plaintiff:**

<u>Name</u>	<u>Postal and Email Addresses</u>	<u>Telephone No.</u>
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**b. For the Defendant:**

<u>Name</u>	<u>Postal and Email Addresses</u>	<u>Telephone No.</u>
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**c. For Other Parties:**

<u>Name</u>	<u>Postal and Email Addresses</u>	<u>Telephone No.</u>
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3. The pleadings are amended to conform to this pre-trial order.
4. The following claims (including claims stated in the complaint, counterclaims, cross claims, third party claims, etc.) have been filed.
5. The basis for this court's jurisdiction is:
6. The following jurisdictional question(s) [if none, enter "None"]:
7. The following motions remain pending [If none, enter "None"] [Note: Pending motions not noted here may be deemed moot]:
8. The parties accept the following **concise** summaries of the ultimate facts as claimed by:
  - a. Plaintiff:
  - b. Defendant:
  - c. Other:
9.
  - a. The following facts are established by the pleadings, by stipulation, or by admission:
  - b. The contested issues of fact are as follows:
  - c. The contested issues of law are as follows:

10. The following is a list and brief description of all exhibits (except exhibits to be used for impeachment purposes only) to be offered in evidence by the parties. **Each exhibit has been marked for identification and examined by counsel.**

a. To be offered by the Plaintiff:

The authenticity and admissibility in evidence of the preceding exhibits are stipulated. If the authenticity or admissibility of any of the preceding exhibits is objected to, the exhibit must be identified below, together with a statement of the specified evidentiary ground(s) for the objection(s):

b. To be offered by the Defendant:

The authenticity and admissibility in evidence of the preceding exhibits are stipulated. If the authenticity or admissibility of any of the preceding exhibits is objected to, the exhibit must be identified below, together with a statement of the specified evidentiary ground(s) for the objection(s):

11. The following is a list and brief description of charts, graphs, models, schematic diagrams, and similar objects which will be used in opening statements or closing arguments, but which **will not** be offered in evidence:

Objections, if any, to use of the preceding objects are as follows:

If any other objects are to be used by any party, such objects will be submitted to opposing counsel at least three business days before trial. If there is then any objection to use of the objects, the dispute will be submitted to the court at least one business day before trial.

12. The following is a list of witnesses Plaintiff anticipates calling at trial (excluding witnesses to be used solely for rebuttal or impeachment). All listed witnesses must be present to testify when called by a party unless specific arrangements have been made with the trial judge before commencement of trial. The listing of a **WILL CALL** witness constitutes a professional representation, upon which opposing counsel may rely, that the witness will be present at trial, absent reasonable written notice to counsel to the contrary.

		[F]act/ [E]xpert [L]iability/ [D]amages	Business Address & Telephone Number
<u>Name</u>	Will/ May <u>Call</u>		

Will testify live.

Will testify by deposition:

State whether the entire deposition, or only portions, will be used. Counsel **must** confer, no later than twenty-one days before the commencement of trial, to resolve **all** controversies concerning **all** depositions (electronically recorded or otherwise). All controversies not resolved by the parties **must** be submitted to the trial judge not later than fourteen days before trial. All objections not submitted within that time are waived.

13. The following is a list of witnesses Defendant anticipates calling at trial (excluding witnesses to be used solely for rebuttal or impeachment). All listed witnesses must be present to testify when called by a party unless specific arrangements have been made with the trial judge before commencement of trial. The listing of a **WILL CALL** witness constitutes a professional representation, upon which opposing counsel may rely, that the witness will be present at trial, absent reasonable written notice to counsel to the contrary.

		[F]act/ [E]xpert [L]iability/ [D]amages	Business Address & Telephone Number
<u>Name</u>	Will/ May <u>Call</u>		

Will testify live.

Will testify by deposition:

State whether the entire deposition, or only portions, will be used. Counsel **must** confer, no later than twenty-one days before the commencement of trial, to resolve **all** controversies concerning **all** depositions (electronically recorded or otherwise). All controversies not resolved by the parties **must** be submitted to the trial judge not later than fourteen days before trial. All objections not submitted within that time are waived.

14. This (✓) \_\_\_\_\_ is \_\_\_\_\_ is not a jury case.
15. Counsel suggests the following additional matters to aid in the disposition of this civil action:
16. Counsel estimates the length of the trial will be \_\_\_\_\_ days.
17. As stated in paragraph 1, this pretrial order has been formulated (a) at a pretrial conference before a judicial officer, notice of which was duly served on all parties, and at which the parties attended as state above, or (b) the final pre-trial conference having been dispensed with by the judicial officer, as a result of conferences between the parties. Reasonable opportunity has been afforded for corrections or additions prior to signing. This order will control the course of the trial, as provided by Rule 16, MRCP Mississippi 'Rule of Civil Procedures, and it may not be amended except by consent of the parties and the Court, or by order of the Court to prevent manifest injustice.

**ORDERED**, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**CIRCUIT JUDGE**

\_\_\_\_\_  
**Attorney for Plaintiff**

\_\_\_\_\_  
**Attorney for Defendant**

Entry of the proceeding Pretrial Order is recommended by me on this, the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**CIRCUIT JUDGE**