



BACKGROUND

Under the Section 31-7-14 of the Mississippi Code of 1972, Hinds County Board of Supervisors has selected to look into incorporating energy saving components or energy performance throughout Hinds County. Hinds County Board of Supervisors has entered into a project development agreement with an Energy Service Company to provide for the development of Facility Improvement Measures, and the evaluation of the County's lighting, HVAC systems, energy management control systems, water conservation system, building envelop, and waste management system. The Energy Service Company has also proposed to provide a scope of work, cost and savings for each facility improvement measures as well as provide self- funding business case analysis for facility improvement measures.

Hinds County Board of Supervisors is seeking the services of licensed Professional Electrical Engineer apart from the Energy Service Company to serve as technical advisor to the Hinds County Board of Supervisors or its designee for the implementation of a broad range of services and capital improvement measures under the Energy Development Agreement with an Energy Service Company.

SCOPE OF WORK

Monitor the Project Development Agreement scope of work and provide analysis of Energy Service Company performance in complying with Project Development Agreement and the capability of Energy Service Company measures and evaluation strategy to produce beneficial annual savings to the County.

Assess measure utilized by the Energy Service Company to evaluate the County's lighting, HVAC systems, energy management control systems, water conservation system, building envelop, waste management system and other agreed upon issues, and provide a self-funding business case analysis proposed facility improvement measures.

Analyze the Energy Service Company data collection measures and results for efficiency and adequacy.

Report monitoring and assessment results and findings of the energy Service Company to Board of Supervisors or its designee.

Report the status of the Project Energy Development Agreement conformance or non-conformance to Board of Supervisors or its designee.

MINORITY PARTICIPATION

Pursuant to a Resolution of the Board of Supervisors of Hinds County Establishing a Set Aside Policy for Purchase of Commodities Minority Business, as noted in Minute Book #0176 Page 747-748 on April 30, 1991; and as amended on October 7, 2013 and recorded in Minute Book #0435 Pages 524-525; the

Hinds County Board of Supervisors established a set aside recommendation to provide equal opportunity and participation to all segments of the community, to achieve a goal of minority participation in all activities and projects constructed or sponsored by Hinds County. In furtherance of this; it is recommended that thirty percent (30%) minority/minority business participation is utilized with all services/commodities provided in connection with this activity/project.

To respond to this request for a licensed professional electrical engineer, the candidate(s) must provide the following information by March 15, 2018.

Provide Contact Information.

Provide a Statement of Qualifications

Provide Proof of Professional Electrical Engineer Licensure in the State of Mississippi.

Provide a list of the same or similar professional electrical engineering services provided over the past ten (10) years to other local governments or companies.

Provide proof of insurance.

Provide at least three (3) written references.

Provide detailed statement of price and fees for job completion.

**Respond to: Hinds County Board of Supervisors
316 South President Street
Jackson, MS 39205
C/O Carmen Y. Davis, County Administrator**

**BILL TO:
Carmen Y. Davis
County Administrator
P.O. Box 686
Jackson, MS 39205-0686**

**COPY PROOF OF PUBLICATION TO:
LaVonne McGee, Director
Office of Human Capital Development
P.O. Box 686
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Publish in Jackson Advocate: February 15 and February 22