



ROBERT GRAHAM
District 1

DARREL D. McQUIRTER
District 2
Vice President

PEGGY HOBSON CALHOUN
District 3

MIKE MORGAN
District 4
President

BOBBY "BOBCAT" McGOWAN
District 5

CARMEN Y. DAVIS
County Administrator

CELLULAR TOWER PERMIT

1. Two (2) sets of engineered construction drawings
2. Structural Analysis Report
3. Letter showing total cost of project to construct, add and/or replace antennas on company letterhead from contractor providing services.
4. If services is collocated on a tower a copy of the lease agreement between the service provider and the tower owner and a copy of the lease between the tower owner and the land owner.
5. Document showing ownership of Tower if originally owned by another company (Warranty Deed)
6. The cost of the Building Permit is determined by the construction cost of the project.
7. Construction cost should be on company letterhead that is providing the work.
8. Contractor License
9. Land Parcel Number
10. Deed of Conveyance
11. First Amendment to schedule tower space
12. Second Amendment
13. 2012 International Building Code must apply.
14. Site Designation Supplement/ memorandum of sublease.

If any additional information is needed Please call Hinds County Permit and Zoning at 601-355-5424.